

Meeting Minutes

2004 Mid-Year Meeting, Board of Directors

Crystal Gateway Marriott

Arlington, VA

February 22, 2004

President George Saxton called the meeting to order at 1:10 pm. President Saxton thanked NPMA for facilitating the meeting room. Board members present were President George Saxton, Vice President Steve Dwinell, Secretary Ray Siegel, Treasurer Grant Bishop, Immediate Past President Carl Falco, and At-Large Board Members Bobby Simoneaux, Mary Ellen Setting, and Bob Bailey.

President Saxton recognized Immediate Past President John McCauley to make a few remarks to the Board. John McCauley informed the Board and those present that he would be taking the position of Government Affairs Representative for BASF Corporation starting March 1, 2004. He looked forward to working with everyone in his new capacity.

President Saxton then had the Board introduce themselves followed by those in attendance. Other state regulators as well as individuals from various registrants, pest control companies and industry were in attendance.

Committee reports were called upon by President Saxton.

E-Commerce Committee gave its report and recommended to the Board that a survey go to states to determine if states are in the market to use certain types of technology that may be provided for by Kelly Solutions. Discussion followed from both the Board and the audience. President Saxton directed the E-Commerce committee to send out a user friendly survey to states to determine if they would use a survey tool developed by KRS, giving specifics on cost, flexibility and designability and compare it to the list server currently implemented by North Carolina. The survey questions would be developed and submitted to the Board prior to the survey being sent to the states for input. Depending on the outcome of the survey, any survey that would be sent out to the membership via the KRS survey tool would need either the President's or the Board's approval prior to submitting to the states.

In addition, it was recommended by the E-Commerce Committee that requests be sent to the states twice a year to update the ASPCRO webpage directory and to use this directory to develop the annual printed directory. Steve Dwinell made a motion seconded by Mary Ellen Setting that the Secretary be the administrator of the directory. The motion passed.

The Building Codes Committee reported that the current proposed changes to the International Building Codes is a favorable change to state structural regulators but that the structural industry (state pesticide lead agencies and pesticide applicators) were not represented in the International Code Council (ICC). The next set of code changes will begin to be discussed as soon as the current proposals are acted on. The ICC is attempting to bring together the various building codes into one set of codes. A motion was made by Steve Dwinell and seconded by Bobby Simoneaux that ASPCRO become a member of the ICC. The membership would include being on the proper subcommittee, either the Energy or the Structural Committee. This membership would be a stand

Meeting Minutes

alone membership that would entitle ASPCRO to an individual vote in the process of changing the building codes. The motion passed.

The IPM in Schools Committee reported that the committee should serve as an information clearinghouse on state school pesticide use issues and monitor both state and federal legislative and administrative initiatives. The committee would also develop a fiscal impact design to assist states with these issues. This information could be placed on the webpage for easy retrieval by ASPCRO.

The Termiticide Scientific Review Panel Committee reported that the five researchers had been selected to be on the panel by a unanimous choice by the board. They were Brian Forschler, chair, Susan Jones, Brad Kard, Faith Oi, and Barbara Thorne. Pat Zungoli was also a unanimous choice and was placed as an alternate. Currently the committee is attempting to meet with Lois Rossi of EPA to finalize the implementation of the TSRP.

The Termiticide Label Review Committee reported that the MOU between ASPCRO (TLRC) and US EPA is in the process of being revised. Comments about the changes in the MOU have been made by US EPA and now ASPCRO needs to respond to those comments. The Termite Control Standards Committee recommended that language be included in the MOU about developing standards if no standards currently exist. The implemented comment changes to the MOU then need to be presented back to Lois Rossi for finalization of the MOU.

The Termite Control Standards Committee reported that comments are being requested for the proposed revisions to OPPTS 810.3600. A motion was made by Bobby Simoneaux and seconded by Carl Falco that the committee draft comments on behalf of ASPCRO and submit those comments to US EPA. EPA is reportedly receptive to ASPCRO's comments. The motion passed. Once the revisions to OPPTS 810.3600 and the MOU between ASPCRO TLRC and US EPA take place, this then would become the registration standard for all termite control products.

The Structural Training for Inspectors Committee reported that seven chapters had been written for the manual and that the manual was almost complete. This manual would at the very least supplement states current training manuals and may become the standard for training structural inspectors. Suggestions were made to keep the document in a format that would lend easily to amending or adding to the document as needed and possibly incorporate videos on various inspections and interviews as well. The addition of videos would necessitate the use of DVDs in order to hold the video files as well as the written document. The committee is going to look into possibly adding videos and has requested copies of any videos that individual states may currently have in possession. In addition, the committee is going to look into whether US EPA or some other entity has grant money available to help fund this effort.

The Annual Planning Committee reported that the planning was ahead schedule mainly in large part by the yeoman's work done by Bob Bailey. The committee is in the process of finalizing the program content but is running into scheduling conflicts with many researchers. Once the program is finalized, the schedule will be posted to the webpage. Once again, registration will be able to be done through ASPCRO's webpage.

The annual meeting location for 2005 and 2006 are set for Indianapolis, Indiana in 2005 and New Orleans, Louisiana in 2006. The locations were tentatively set for 2007 – 2010 as follows: 2007 –

Meeting Minutes

Charleston, South Carolina; 2008 – Seattle, Washington; 2009 – Lexington, Kentucky; 2010 – Asheville, North Carolina.

In the order of New Business, President Saxton had received proposals from two individuals that were interested in the Executive Secretary position. Discussion about both candidates' qualifications ensued. Bob Wulfhorst had been an active member in the association and would most likely perform the duties of the Executive Secretary with the same devotion and attention to detail as when he was a member of ASPCRO. In addition, Bob would perform the duties of the Executive Secretary for the \$250.00 per month salary. Forrest St. Aubin and his wife currently run a management service, St. Aubin & Associates. SA&A has over thirty years experience in the association and meeting management service and has managed associations similar to ASPCRO. Forrest has been involved in the structural arena for over 40 years. SA&A would perform the duties of Executive Secretary for \$375.00 per month salary.

A discussion followed questioning whether the Executive Secretary should continue to have ties to the industry other than in ASPCRO's official capacity or be responsible for fund raising. It was determined that at the moment, since there are two candidates that are not affiliated with the industry at present, the question about having other ties to industry is immaterial. The question about fund raising will be further evaluated. A motion was made by Steve Dwinell that Bob Wulfhorst be offered the position of Executive Secretary starting March 1, 2004 and that the contract be for a one year period. The motion was seconded by Carl Falco. The motion passed with President Saxton abstaining.

Carl Falco brought to the Board's attention that the US Forest Service had a difficult time this year putting potential termiticides into field studies due to a large number of potential products and a lack of man power to install each field trial. This was brought to US EPA's attention and EPA has informed the US FS that EPA could not require sole source data such as provided for by US FS. US FS proposes that US FS would still evaluate the field trials and the field trials would be run at current US FS locations. However, US FS would jointly implement installation of field trials with registrants. A protocol would be developed and US FS would monitor the installation of the field trials but the registrants would install their own field trials in each US FS location. This would facilitate US FS to install more molecules and evaluate more molecules than before. In 2003, 12 molecules were requested to be installed into field trials. Only 5 molecules were installed. Steve Dwinell made a motion that was seconded by Carl Falco that Steve would write a letter to Terry Wagoner of US FS giving ASPCRO's support in this idea of registrants installing their own field trials. However, a record needed to be made on exactly who did the installation of the test plots. The motion passed.

Don Alexander, formerly with the Arkansas Plant Board, was nominated to be inducted into the ASPCRO Hall of Fame. A brief discussion ensued with Carl Falco making a motion to accept Don Alexander as ASPCRO's next Hall of Fame inductee. Bobby Simoneaux seconded the motion and the motion passed unanimously.

Jim Harron reported that 61 complete kits and 13 manuals of the NPMA/ASPCRO manual were sold in 2003. Jim will contact NPMA to make sure that ASPCRO receives the appropriate funds for this joint venture.

Meeting Minutes

The Board then held a closed session to hear the concerns and updates from two manufacturers.

After the presentations, President Saxton then appointed the Nominating Committee and the Resolutions Committee. For Nominating Committee, Mary Ellen Setting was made chair and Grant Bishop was made a member of the committee. For Resolutions Committee, Ray Siegel was made chair and Bobby Simoneaux was appointed to the committee.

Treasurer Grant Bishop gave the Treasurer's Report. All bills have been submitted and been paid out for the 2003 Annual Meeting held in Sacramento, California. Currently, there is \$29,076.68 in the treasury. Ray Siegel moved to accept the treasurer's report and Bobby Simoneaux seconded the motion. The motion passed.

Bobby Simoneaux moved to adjourn the board meeting. Bob Bailey seconded the motion and the motion passed. The meeting ended at 5:15 pm.