



ASPCRO Communications Committee Report
March, 2012

Committee Co-Chairs, Vicki Cassens (Purdue University), Doug Edwards (Virginia)
Committee members: Grant Bishop (West Virginia), Kathy Boyle (California), Jay Kelly (Indiana), Derrick Lastinger (Georgia)

The ASPCRO communications committee submits the following report for the 2012 Mid-year Board of Directors meeting.

On Monday, March 3, 2012 the Communications Committee met at Alexandria, Virginia. Members present were: Vicki Cassens, Doug Edwards, Grant Bishop, Derrick Lastinger and Jay Kelly (via teleconference). Guests present: Bonnie Rabe, Liza Fleeson and John Scott.

Vicki Cassens provided a presentation on the current status of the website and options for future consideration. Mike Hill of Purdue University also provided a demonstration of various Drupal web sites that he manages. It was determined that:

- The website as it currently exists will need to be removed from the NPIRS server at Purdue University as soon as possible.
- ASPCRO will need to purchase space from a web hosting company in order to house their existing web site. The cost for this space will cost \$300 for a five year period. (This calculates to \$5/mo.)
- To update the look of the web site, the association may want to choose a new web template in preparation for the move. Vicki showed us a site that contains a variety of available templates (templatemonster.com).
- Vicki and her staff at Purdue will transfer the existing ASPCRO web content over to the new space incorporating the new template. The transitioned web site will be designed in a fashion to allow the association to easily update the content and not have to rely upon the Purdue staff for most changes. The web site will continue to handle

document posting, directory maintenance, conference/meeting sign ups and fee collection.

- The next step will be to develop a second web site for use by ASPCRO committees utilizing the free Drupal content management system (CMS) open source software. This software allows the web site administrators to assign roles and privileges to users to gain web site access. Designated ASPCRO committee members will be able to edit and post content to the web site. The Communications Committee is currently in the process of selecting a Drupal template for this new web site.

- The Drupal web site will require committee members to login in order to access the "Members Only" web site.

- In order to develop and maintain the new web site, some committee members will need to learn 'Drupal', the content management software (see drupal.org). Thus far, Jay, Doug, Grant and John have expressed an interest in learning how to use the software. Vicki has offered to provide a 2-hour training webinar as an introduction to Drupal. In addition, numerous training materials and tutorials pertaining to Drupal are available online for free.

As there was a quorum of Board members present at the meeting, it was moved, seconded and passed to move forward with acquisition of the new space and for Vicki and her staff to begin the process of transferring the existing site over to the new server.